



City of Santa Barbara
Airport Department

DATE: October 20, 2010

TO: Airport Commission

FROM: Karen Ramsdell, Airport Director

SUBJECT: Lease Agreement – AIRPORT CONNECTION, INC, dba Roadrunner Shuttle & Limousine Service

RECOMMENDATION:

That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Airport Connection, Inc, a California Corporation, dba Roadrunner Shuttle & Limousine Service, for 120 square feet of office space in Building 258, at 629 Norman Firestone Road, at the Santa Barbara Airport, effective November 1, 2010, for a monthly rental of \$149, exclusive of utilities.

DISCUSSION:

The subject Premises is located south of Hollister Avenue in an Airport Facilities (AF) zone.

Roadrunner has operated an Airport Shuttle at the Airport and leased one parking space behind the Super 8 Motel on Fairview Avenue since September 1, 2008. Based in Camarillo, the shuttle serves Ventura and Santa Barbara Counties. At this time, Roadrunner wishes to lease a small office to handle administrative functions in the Santa Barbara area. The use conforms to existing zoning.

The proposed monthly rental is based on a rate of \$1.24 per square foot for office space, and is comparable to other buildings on the Airport for similar use and in similar condition. In addition, Roadrunner will pay a pro-rata share of the common use utilities and janitorial fees for the building in the amount of \$20.00 per month.

The proposed Lease Agreement has been reviewed and determined to be exempt from environmental review.

PREPARED BY: Business & Property Division

ATTACHMENT: Map